TITLE: Tobacco-Free Campus Policy					
Document Reference	POL-01	**Issue No**	1	**Revision No**	02
Responsible Office:	Student Affairs Department	**Adopted:**	NA	**Reviewed:**	2025
Responsible Executive:	Manager	**Revised:**	NA		
Approval Authority:	Deputy Vice-Chancellor, Student Experiences and Global Engagement (SEGE)	**Contact:**	stad@cyberjaya.edu.my		

1.0 PURPOSE

The University of Cyberjaya (UoC) recognizes that it has the utmost responsibility to ensure that its students and staff and other persons in UoC are provided with a safe and healthy environment, free from tobacco smoke, use, sale, distribution, and advertising of tobacco products and electronic cigarettes, in its campus. Hence, UoC as a smoke and tobacco-free higher learning institution endeavours to carry out the responsibility it owes to the students, staff, and other persons in UoC by implementing every possible initiative to curb any tobacco-related activity or affiliation on its campus.

The Tobacco-Free Campus Policy is designed to:

- Promote a healthier and more comfortable environment for all members of the UoC community.
- Reduce exposure to the harmful effects of second-hand smoke and the hazards associated with tobacco use.
- Align with public health initiatives to reduce tobacco-related illnesses.
- Comply with legal requirements and best practices related to tobacco control.

2.0 SCOPE

This Policy applies to all persons who enter the premises or properties of UoC, including but not limited to students, staff, contractors, leaseholders, and all other visitors to UoC.

3.0 DEFINITION

For this Policy, the following definitions have the following meanings:

3.1 “Electronic Smoking Device” means any electronic device, the use of which may resemble smoking, which can be used to deliver an inhaled dose of nicotine or other substances to the user. “Electronic Smoking Device” includes any such electronic smoking device, whether manufactured, distributed, marketed, or sold as an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen or any other product name or descriptor.

3.2 “Smoke or Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated tobacco or plant product intended for inhalation, including hookahs and marijuana, whether natural or synthetic, in any manner or in any form. “Smoking” also includes the use of an electronic smoking device which creates an aerosol or vapour, in any manner or in any form.

3.3 “Tobacco Product” means:

3.3.1 Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to cigarettes, cigars, cigarillo, chewing tobacco, pipe tobacco, snuff;

3.3.2 b. Any electronic smoking device that delivers nicotine or other substances to the person inhaling from the device, including, but not limited to an electronic cigarette, cigar, pipe, or hookah;

3.3.3 c. “tobacco product” includes any component, part, or accessory of a tobacco product.

3.4 “Tobacco use” means smoking, chewing, dipping, or any other use of tobacco products, including electronic smoking devices.

4.0 PROHIBITION OF TOBACCO USE

Students, staff, or other persons shall not be permitted to use any tobacco product at any time on UoC campus.

5.0 COMMUNICATION

UoC is committed to ensuring that this Tobacco-Free Campus Policy is well-known and understood by all members of the campus community and visitors. To achieve this goal, the following communication strategies will be implemented:

5.1 **Signage:** Prominent and visible signs will be posted at key entry points and throughout the campus to inform individuals of the tobacco-free status of the UoC.

5.2 **Websites:** The policy will be prominently featured on the UoC's official website.

5.3 **Campus-Wide Emails:** Regular campus-wide email communications will be used to remind members of the community about the policy, its objectives, and the importance of compliance.

5.4 **Educational Campaigns:** Periodic educational campaigns will be conducted to raise awareness of the health risks associated with tobacco use and the benefits of a tobacco-free campus. These campaigns may include seminars, workshops, and informational materials distributed across campus.

6.0 ENFORCEMENT STRATEGIES

6.1 Events and Programs

6.1.1 UoC will abstain from organizing or endorsing any events or programs related to smoking or tobacco, except in cases where such events or programs are deemed necessary for raising awareness against tobacco use.

6.2 External Collaborations

6.2.1 UoC will refrain from entering into any contractual or collaborative relationships with companies or individuals directly affiliated with the tobacco industry or openly endorsing it.

6.2.2 UoC will not accept any funds for research projects, grants, events, programmes or student scholarships from the tobacco industry or any companies that openly support the tobacco industry.

6.3 Individuals

6.3.1 The relevant authorities at UoC will impartially enforce the university's rules and regulations concerning smoking and the

possession of tobacco products. This enforcement may include imposing fines on individuals found smoking and/or possessing tobacco products and reporting such cases where disciplinary or legal action may be necessary.

6.3.2 Campus officials, staff, advisors, students, or other persons appointed to represent UoC shall not accept gifts or enter into any arrangement, association, partnership with representatives that are directly related to the tobacco industry or openly support the tobacco industry.

7.0 REGISTRATION AND IMPLEMENTATION

The policy owner will be informed to register the policy, and QuaMEC will make the official announcement of the implementation or execution of the policy.

8.0 POLICY REVIEW

This policy shall be reviewed periodically to ensure its effectiveness and relevance.

9.0 NON-COMPLIANCE

Non-compliance with this policy may result in disciplinary action, including but not limited to retraining, suspension, termination, or legal action as determined by UoC's policies and procedures.