

CONVOCATION GUIDEBOOK

1.0 INTRODUCTION

The guidebook contains the procedures and guidelines for graduands pertaining to what they should prepare or do before; on; and after the conferment day. It also presents relevant information on the **13th Convocation Ceremony of the University of Cyberjaya**.

Please read this guide thoroughly.

2.0 THE CEREMONY

This ceremony will involve graduates from the Class of 2023 in the postgraduate, bachelor's, and diploma programmes. It will be held in **four (4) sessions** over two (2) separate days, on the 25th and 26th of November 2023 at **Grand Hall, Level 4, UoC Campus**.

Kindly refer to the following page for the details of programmes to receive the conferment according to date and session. The ceremony will commence with the conferment of honorary awards to distinguished individuals who have contributed to the expansion of knowledge, social good, development of their profession, and growth in their industry and the nation at large.

Please refer to Appendix 1 for the tentative itinerary of the ceremony.

The graduates will receive their awards in their respective programmes according to scheduled sessions, as below:

| Date | Morning Session (7.00 am) | Afternoon Session (12.00 pm) |
|--------------------------------|--|---|
| 25 November 2023 (Saturday) | <ol style="list-style-type: none">1. Doctor of Philosophy (PhD)2. Doctor of Philosophy (PhD) in Medical Science3. Doctor of Philosophy (PhD) (Management)4. Master in Science5. Master of Medical Science6. Master of Pharmaceutical Sciences7. Master in Clinical Pharmacy8. Master of Clinical Psychology | <ol style="list-style-type: none">1. Master of Business Administration2. Bachelor of Homeopathic Medical Science (Hons)3. Bachelor of Physiotherapy (Hons)4. Bachelor of Biomedical Engineering Technology (Hons)5. Bachelor of Psychology (Hons)6. Bachelor of Business Administration (Hons) |

| | | |
|---------------------------|---|--|
| | 9. Master of Science in Occupational Safety and Health Management 10. Master of Science in Public Health (Global Health) 11. Bachelor of Medicine and Bachelor of Surgery (MBBS) 12. Bachelor of Pharmacy (Hons) | 7. Bachelor in International Business Management (Honours) |
| 26 November 2023 (Sunday) | 1. Bachelor of Occupational Safety and Health (Hons) 2. Diploma in Occupational Safety and Health 3. Diploma in Nursing | 1. Diploma in Psychology 2. Diploma in Medical and Health Science 3. Diploma in Business Administration 4. Diploma in Accounting 5. Diploma in Cosmetics |

3.0 BEFORE THE CONVOCATION CEREMONY

Here are a few things that you need to do/need to be undertaken before the convocation ceremony.

3.1 CONVOCATION PRE-REQUISITE AND CLEARANCE

1. Get notified on the 'Procedures for Graduands (Class of 2023)'

Please begin the graduation process immediately (mandatory for all graduands, whether you attend/do not attend the ceremony):

- Fill up the UoC Alumni Survey;
- Obtain full clearance in Section 1: Study Completion Clearance Form;
- Clear any outstanding fees before **10 November 2023 (Friday)**; and
- Request Completion of Study Letter (all students) & First-Class Honours Verification Letter (only for CGPA 3.67 achievers for PTPTN loan exemption purposes).

2. Get an official 'Invitation to the University of Cyberjaya 13th Convocation Ceremony'

Here are the things that you need to do:

- Check your graduation status on the UoC convocation website; <https://cyberjaya.edu.my/convocation>;
- Clear any outstanding amount due to the University (if any);
- Pay the convocation fee of **RM450** and keep a copy of the payment slip; and

iv. Complete the Ministry of Higher Education (MoHE) Graduate Tracer Study online and keep a copy of the confirmation slip.

- It is compulsory for graduand of diploma, bachelor's & postgraduate degree programmes, either attending or not attending the ceremony, to complete the MoHE Graduate Tracer Study questionnaires at <https://graduan.mohe.gov.my/SKPG2023>. This is an initiative of the MoHE to improve the standard of higher education in Malaysia by obtaining views and feedback from graduands.
- The confirmation slip must be uploaded by every graduand upon submission of confirmation of attendance, which will be verified by the Global Engagement Department (GED) on the day of academic regalia collection.
- If the collection of regalia and/or scroll and transcript is by a representative, the representative must provide a copy of the tracer study slip on behalf of graduand.
- Each graduands must complete the survey by **10 November 2023 (Friday)**.
- Should you have any issues with accessing and filling up the questionnaires, kindly email ged@cyberjaya.edu.my.

Please refer to Appendix 2 for the Payment Instructions (Convocation).

3. Confirm your attendance

You must confirm your attendance online via <https://cyberjaya.edu.my/convocation> by **10 November 2023 (Friday)**. You will be required to upload the following:

- i. Study Completion Clearance Form (partially completed in Section 1)
- ii. Payment Slips for the Convocation Fee
- iii. MoHE Graduates Tracer Study Confirmation Slip

4. Pay the convocation fee

Every graduand will be charged a convocation fee of RM450. Please make payment before you confirm your attendance for the ceremony by **10 November 2023 (Friday)**.

3.2 COLLECTION OF REGALIA

For the collection of regalia, each graduand must print the 'Study Completion Clearance Form' and begin the Section 2 (Part A) clearance from counter to counter:

- i. Graduand Committee
- ii. Global Engagement Department
- iii. Robe Committee

Graduands of diploma, bachelor's degree, and postgraduate programmes are encouraged to collect the Regalia themselves at the Robe Counter. Please refer to **Appendix 3** for the schedule.

If a representative (**immediate family member only**) is collecting the regalia on behalf of the graduand, please submit the **Authorisation to Collect Regalia Form** (available on the convocation website) and its required supporting documents.

Please ensure that the following items are obtained from the convocation officer at the collection counter.

- a) Mortar board / Bonnet (doctorate)
- b) Hood
- c) Robe

Graduands must **wear a complete regalia** on the convocation day.

3.3 REHEARSAL SESSION

All graduands who are scheduled to receive their awards in Session 1 and 2 are required to be present for the rehearsal session as below:

Venue : Grand Hall, Level 4, UoC Campus

Date : 24 November 2023 (Friday)

Time : 3.00 pm

* Graduands scheduled for the Session 1 are to gather at *R103-107, Level 1, Academic Block, for the rehearsal session at 2.45 pm.*

** All other graduands are to assemble at the UoC Grand Hall at 2:45 pm.

*** *Please note that only graduands are allowed in UoC premises.*

4.0 THE CONVOCATION CEREMONY

Since the ceremony is an official ceremony with certain protocol needs to be observed, graduands must adhere to dress code and rules stipulated herein.

4.1 CONVOCAATION CEREMONY DRESS CODE

All graduands of **diploma, bachelor's degree & postgraduate** programmes must observe the following dress code:

- **Male Graduands:**
 - a) Long sleeve shirt with tie and dark trousers.
 - b) Hair length should not touch the collar of the shirt.
- **Female Graduands:**
 - a) National dress or formal dress.
 - b) Light coloured tudung (for those who wear tudung).
 - c) Light coloured attire with long sleeves.
 - d) Female Indian graduates are **ONLY ALLOWED** to wear sari (covering the belly) as an option.
 - e) Female students with long hair are recommended to tie up their hair lower down the neck to avoid difficulties in wearing the mortar board / bonnet.

Graduands are **not allowed** to wear the following on stage:

- a) 'Purdah'.
- b) Turbans (except for Sikhs).
- c) Skirts with slits.
- d) Skirts with hemline above the knee.
- e) Dresses made from transparent materials without lining.

Dress code for shoes is as follows:

- Graduands are advised to wear only black shoes.
- Graduands are strictly prohibited to wear:
 - a) Striking coloured shoes
 - b) High heels and slippery shoes
 - c) Sports shoes
 - d) Sandals and slippers

Please note that graduands of diploma, bachelor's degree and postgraduate programmes will be wearing the Academic Regalia, hood and mortar board / bonnet.

Please refer to the below schedule for the regalia collection:

| DATE | TIME | VENUE |
|--|---------------------|---------------------------------------|
| 20 - 23 November 2023 (Monday – Thursday) | 10.00 am – 12.00 pm | Room 265, Level 2, Academic Block, |
| | 3.00 pm – 4.00 pm | |

| | | |
|---------------------------|---------------------|------------|
| 24 November 2023 (Friday) | 10.00 am – 12.00 pm | UoC Campus |
|---------------------------|---------------------|------------|

Tips on Wearing the Academic Regalia:

- *The academic regalia must be worn smartly and in a proper manner.*
- *The hood must cover both shoulders.*
- *The mortar board must be worn in such a position with the tassel hung on the left side.*
- *It may be useful to bring pins to hold the hood to the robe, and hairpins/pins to the mortar board.*

Reminder:

- *Robes cannot be altered and are to be returned as the scheduled given in its best condition.*
- *Graduands who do not comply with the academic regalia requirements will not be allowed to enter the convocation hall.*

4.2 CEREMONY ETIQUETTES

- In the ceremony hall, everybody needs to maintain proper decorum. This is a solemn event to honour graduands' accomplishments and therefore we expect all participants to conduct themselves in a manner befitting the occasion.
- Academic regalia must be worn throughout the ceremony.
- Graduands must remain in the hall throughout the ceremony.
- Graduands and guests are asked to stand during the entry and exit of the grand procession.
- Hand phones are kept in silent mode within the Grand Hall.
- Cameras and video cameras are disallowed in the Grand Hall.
- Graduands and guest are not permitted to take any photo or video during the ceremony.
- Drinking, eating and smoking are strictly prohibited in Grand Hall.
- To preserve the dignity of the ceremony and the safety of those in attendance, invited guests are not permitted to be on the stage before or during the ceremony.
- Graduands should be respectful to other members of the graduating class.

4.3 DURING CONFERMENT OF DEGREE

Prior to receipt of scroll, graduands are asked to line up along the right side of the wall of the Grand Hall and proceed to the stairs onto the stage when asked to do so. When graduand's name is called, cross the stage to the Chancellor

who is seated at the center, bow at the designated point, and collect the scroll from the table/tray. After taking the scroll, walk across the stage and pose for second photoshoot, then proceed down the stairway, and get back to the allocated seat quietly. No shaking of hands allowed.

5.0 POST-CONVOCATION CEREMONY

5.1 RETURNING OF REGALIA

To return the regalia, each graduate must bring along the 'Study Completion Clearance Form' and begin the Section 2 (Part B) clearance.

Please refer to the below schedule for the regalia return:

| DATE | TIME | VENUE |
|--|---------------------|---|
| 25 November 2023 (Saturday) | 3.00 pm - 4.00 pm | Room 265, Level 2, Academic Block, UoC Campus |
| 26 November 2023 (Sunday) till 1 December 2023 (Friday) | 10.00 am - 12.00 pm | |
| | 3.00 pm - 4.00 pm | |

Graduates must return to the academic regalia **in good condition**. A fine will be imposed on the graduands for **late return, damaged or loss of regalia** as stated below:

| No. | Item | Rate |
|-----|--|------------------|
| 1. | Late return of the Academic Regalia | RM 30.00 per day |
| 2. | Lost/ Damage of Robe | RM300.00 |
| 3. | Lost/Damage of Mortar Board | RM70.00 |
| 4. | Lost/Damage of Hood | RM40.00 |
| 5. | Lost/Damage of 1 set of the Academic Regalia | RM350.00 |

Charges will be imposed for the late return of regalia, effective **2 December 2023 (Saturday)**.

5.2 COLLECTION OF ACADEMIC SCROLL AND ACADEMIC TRANSCRIPT

Each graduate must bring along the 'Study Completion Clearance Form' and begin the Section 3 clearance for collection of academic scroll and transcript. Graduates **MUST** get clearance in all sections of the form to be allowed to collect the academic transcript and scroll.

Graduates who have cleared all outstanding with UoC will be allowed to collect their academic scroll and academic transcript.

Students must make sure that they have completed all the processes outlined in the **Study Completion Clearance Form (in Sections 1 and 2)** as failing to complete any of them or clear the outstanding fees will hold the collection of academic transcript and academic scroll.

Graduands who wish to send representatives (**immediate family members only**) to collect the scroll on their behalf are required to fill in the **Authorisation to Collect Academic Scroll and Academic Transcript Form** (available on the convocation website) and submit it with a copy of the identification card/passport of the representative and copy of graduand's identification card/passport as proof of authorization.

Graduates who are not able to collect the academic transcript and academic scroll within the stipulated period must submit a notification/request letter to the Examination Unit of Registrar's Office.

Please refer to **Appendix 3: Collection of Scroll and Academic** for relevant details.

6.0 GUIDE FOR PARENTS AND GUESTS

6.1 ENTRANCE FOR PARENTS AND GUESTS

UoC will be inviting the graduand's parents / guardians / family members / guests to be present at the ceremony. However, it is important that you make necessary arrangement pertaining to the following:

- Graduand for each session will be given two (2) hall entrance passes. **No replacement cards** will be given if the card is lost on the conferment day. The **Hall Pass** can be collected by graduands who confirmed their attendance at <https://cyberjaya.edu.my/convocation> during regalia collection day or during registration on the ceremony day.
- Guests are required to bring and present the Hall Pass before entering the Grand Hall.
- Children **below 12 years old are not allowed** to enter the Grand Hall.
- Graduands and guests are not permitted to take photographs and video whilst in the hall.
- Graduand and guests who need wheelchairs shall notify the Graduand Committee in advance.

7.0 CONTACT DETAILS

For further enquiries, please contact the relevant committee / department as follows:

| Reference | Contact Details |
|---|---|
| Graduand Committee (Graduation status, attendance confirmation, convocation payment, hall pass, OKU parking pass, request for wheelchair) | E-mail: convo13@cyberjaya.edu.my Tel: +6 03 8313 7000 (General Line) Mr. Faiz Nurafiq (Admission) ext. 7247 Ms. Afiqah (Admission) ext. 7153 Ms. Auji (CFLGS) ext. 7363 Ms. Nur Syazwani (FOM) ext. 7116 Ms. Norhidayat (FOP) ext. 7254 Ms. Naznurreina (FOBT) ext. 7316 Ms. Munirah (FAHS) ext. 7307 Ms. Khairun Nadiah (FOSH) ext. 7005 Ms. Hafizah (CRGS) ext. 7360 Ms. Arfadirah (FPSS) ext. 7378 Ms Atiqah (CCP) ext. 7338 |
| Global Engagement Department (MoHE Graduate Tracer Study / Sistem Kajian Pengesanan Graduan) | +6 03 8313 7000 (direct to Global Engagement Department) E-mail: ged@cyberjaya.edu.my |
| Robe Committee (Collection and return of regalia) | +6 03 8313 7000 (direct to Robe Committee) E-mail: robe_convo@cyberjaya.edu.my |
| Admission and Records Unit (Correction of personal and contact information in UoC Student Portal) | E-mail to: admissions@cyberjaya.edu.my Attention to: Mr. Faiz Nurafiq |
| Examination Unit (Collection of academic transcript and academic scroll) | +6 03 8313 7000 (direct to Examination Department) E-mail: exam@cyberjaya.edu.my |
| Finance Department (Outstanding/Convocation fees or any other finance matters) | +6 03 8313 7000 (direct to Finance Department) Email: finance_ar@cyberjaya.edu.my |
| IT Department (Access to Student Portal) | +6 03 8313 7000 (direct to IT Department) E-mail: IT@cyberjaya.edu.my |

APPENDIX 1: TENTATIVE PROGRAMME

Tentative Programme for 13th Convocation Ceremony 25 – 26 November 2023 (Morning Sessions)

- | | | |
|----------|---|--|
| 8.00 AM | - | Guests take their seats |
| 9.00 AM | - | Arrival of Honoured Guests |
| 9.50 AM | - | Arrival of Yang Berbahagia Tan Sri Dato' Dr. R. Palan, UoC Pro Chancellor |
| | - | Arrival of Yang Berbahagia Emeritus Prof. Tan Sri Datuk Dr. Anuwar bin Ali, UoC Chancellor |
| | - | Photography Session |
| 10.20 AM | - | Procession of Graduands into the Hall |
| | - | Procession of Academics into the Hall |
| | - | The Main Procession into the Hall |
| | | "Negaraku" |
| | | "University Anthem" |
| | - | Doa Recital |
| | - | Announcement of Intention of Ceremony |
| | - | Opening of Ceremony |
| | - | Welcome Remarks |
| | - | Commencement Address |
| | - | Conferment of Honorary Doctorate |
| | - | Conferment of Honorary Professor |
| | - | Conferment of Doctor of Philosophy (PhD), Master's Degree and Bachelor's Degree |
| | - | Conferment of Awards |
| | | Alumni Excellence Award |
| | | Vice Chancellor's Award |
| | | Chancellor's Award |
| | - | Adjournment of Ceremony |
| | | "Negaraku" |
| 12.30 PM | - | The Main Procession Exits the Hall |
| | - | Session Adjourned |

Notes:

* *This programme is subject to change*

**Tentative Programme for
13th Convocation Ceremony
25 – 26 November 2023 (Afternoon Sessions)**

- 2.00 PM - Guests take their seats
- 2.10 PM - Arrival of Honoured Guests
- 2.20 PM - Arrival of Yang Berbahagia Tan Sri Dato' Dr. R. Palan, UoC Pro Chancellor
- Arrival of Yang Berbahagia Emeritus Prof. Tan Sri Datuk Dr. Anuwar bin Ali, UoC Chancellor
- Photography Session
- 2.30 PM - Procession of Graduands into the Hall
- Procession of Academics into the Hall
- The Main Procession into the Hall
- “Negaraku”**
“University Anthem”
- Doa Recital
- Announcement of Intention of Ceremony
- Opening of Ceremony
- Welcome Remarks
- Commencement Address
- Conferment of Bachelor's Degree/Diplomas
- Adjournment of Ceremony
- “Negaraku”**
- 4.30 PM - The Main Procession Exits the Hall
- Session Adjourned

Note:

**** This programme is subject to change***

APPENDIX 2: PAYMENT INSTRUCTION (CONVOCATION)



PAYMENT INSTRUCTIONS (CONVOCATION)

Please follow the steps stated as per below. For student who has excess fees, you may opt for setting off your excess fee to convocation fee and refer to step 2.

STEP 1: PAYMENT OPTIONS

You can make payment through the following payment options and refer to the payment instruction after payment is made.

DOMESTIC PAYMENT INSTRUCTIONS

OPTION 1: JomPAY (Preferred Option)



Biller Code: 72207

Ref-1: Student Matric Number (State 8 digit Student Matrix Number without space/hyphen)

Ref-2: Convo Fee

Step 1: Look for the JomPAY logo on your invoice

Step 2: Login to Internet or Mobile Banking at your bank and look for JomPAY

Step 3: Enter the JomPAY Biller code "72207", Student Matric at Ref-1 and Convo Fee at Ref-2

OPTION 2: Online Payment Portal FPX (Preferred Option)



Please access our online payment portal for payment via bank-transfer and credit card and choose option "Convocation Fee" at <http://www.cyberjaya.edu.my/onlinepayment/onlinepayment.php>

OPTION 3: On-campus Payment Counter



You may make payment by credit card/debit card over the Finance counter at Level UG, UOC Campus
Please note that we do not accept **cash payment** above RM200 per transaction per student per day

Operating hours: Mon – Fri 09.15 am to 05.15 pm (Lunch break 01.00 pm – 02.00 pm on Mon - Fri, 12.30 pm – 02.30 pm on Fri)

OPTION 4: Online Banking



Account Name: UOC SDN BHD

Beneficiary Bank: AFFIN ISLAMIC BANK BHD

Account Number: 10-673-000249-2

Important: Kindly indicate Student Matric Number and Convo Fee as reference

(This is applicable to both students and parents)

OPTION 5: DUITNOW /QR PAY



Merchant Name: UNIVERSITY OF CYBERJAYA

You can scan the QR Code provided via your Ewallet apps (Boost App, M2U, MAE, T&G and more)

Important: Kindly indicate Student Matric Number and Convo Fee as reference

INTERNATIONAL PAYMENT INSTRUCTIONS

OPTION 1: Flywire (Preferred Option)



Login to <https://payment.flywire.com/pay/payment> bottom of the webpage and choose option "Convocation Fee" or simply log in to flywire.com/help

OPTION 2: Online Banking/ Telegraphic Transfer



Account Name: UOC Sdn Bhd

Beneficiary Bank: Malayan Banking Berhad

Account Number: 5686 0302 8978

Branch Address: No. P1-13, Shaftsbury Square, Lot No 2350 Cyber 6, Persiaran Multimedia, 63000 Cyberjaya, Selangor

Company Registration No: 201901030593 (1339923-X)

Swift Code: MBBEMYKL

Important: Kindly indicate Student Matric Number and Convo Fee as reference

(This is applicable to both students and parents)

STEP 2: FINANCE HELPDESK



Kindly scan and email to Finance Helpdesk a copy of proof of payment (e.g., bank in slip, transfer receipts) via www.cyberjaya.edu.my/students. Please click on "Finance Department", then choose the option "Convocation Payment" and start filling up your details. Proof of payment must be enclosed in the attachment for Finance processing. Proof of payment will be accepted by UOC only upon UOC and/or bank's verification.

For student who wish to set off your excess fees to convocation fee, please mention in the summary.

APPENDIX 3: COLLECTION OF SCROLL AND ACADEMIC

Graduates **MUST** complete all the processes outlined in all sections **in the Study Completion Clearance Form**. Failing to complete any of the sections, collection of the academic transcript, and scroll is **not permitted**.

a) Collection of Scroll and Academic Transcript During Convocation Days

| Collection During Convocation Days | | |
|------------------------------------|--|---|
| Date / Day | Time | Venue |
| 25 November 2023 (Saturday) | 3:00 pm – 5:00 pm | Examination Counter, Level 2 Office Block, UoC Campus |
| 26 November 2023 (Sunday) | 10:00 am – 12:00 pm 3:00 pm – 5:00 pm | |

b) Collection of Scroll and Academic Transcript After Convocation Days

For a graduate, who is unable to attend the Convocation ceremony, please choose one of the options below for the collection of scroll and academic transcript:

1. By Self-collection

- Email exam@cyberjaya.edu.my for an appointment date after the convocation days.
- Hardcopy of complete Study Completion Clearance Form.
- To present Matric card / IC.

2. By Authorised Representative (Immediate family members only)

- To fill in the Study Completion Clearance Form, kindly click SignNow or the QR code below:
Link: <https://signnow.com/s/0b72Epo5>



- Copy of Matric card or IC & copy of identity document of the representative (Passport / IC)

| Collection After Convocation Days | | |
|--|--|---|
| Date / Day | Time | Venue |
| 27 November 2023 (onwards) Monday – Friday (Except Public Holidays) | 10:00 am – 12:00 pm 3:00 pm – 5:00 pm | University of Cyberjaya Examination Counter, Level 2 Office Block |

3. By Postage or Courier

A payment will be imposed, kindly click the link SignNow or the QR code below.

Link: <https://signnow.com/s/yNKQFUq1>



APPENDIX 4: LIST OF HOTELS

1. **Dash Box Hotel (03-8322 7171)**
Persiaran APEC, Cyber 8, 63000 Cyberjaya.
2. **Le Méridien Putrajaya (03-8689 6888)**
Lebuh IRC IOI Resort City, 62502 Putrajaya.
3. **Pullman Putrajaya Lakeside (03-8890 0000)**
No.2, Jalan P5/5, Presint 5, 62200 Putrajaya.
4. **Pulse Grande Hotel (Putrajaya Shangri-La) (03-8887 8888)**
Taman Putra Perdana Presint 1, 62000 Putrajaya.
5. **Dorsett Putrajaya (03-8892 8388)**
Lot 3,3C5, Jalan Tun Abdul Razak, Presint 3, 62000 Putrajaya.
6. **Palm Garden Hotel (03-8943 2233)**
IOI Resort City, 62502 Putrajaya.
7. **Zenith Putrajaya (03-8893 9993)**
No. 1, Jalan P2/A, 62100 Putrajaya.
8. **The Everly Putrajaya (03-8892 2929)**
No. 1, Jalan Alamanda 2, Presint 1, 62000 Putrajaya.
9. **Putrajaya Marriot Hotel (03-8949 8888)**
IOI Resort City, Sepang Utara, 62502 Malaysia
10. **Cyberview Resort & Spa (03-8312 7000)**
The Lodge, Persiaran Multimedia, Cyber 7, 63000 Cyberjaya.
11. **Citadines DPulse Cyberjaya (03-8689 9888)**
12, Lingkaran Cyber Point Timur, Cyber 6, 63000 Cyberjaya.
12. **Tan'Yaa Hotel Cyberjaya (03-8688 8888)**
Block 3520, Jalan Teknokrat 6, Cyber 5, 63000 Cyberjaya.
13. **Shaftsbury Serviced Residences (03-8686 0088)**
A-G-01, Shaftsbury Residences, Jalan Impact, Cyber 6, 63000 Cyberjaya.
14. **Hotel Hilal (03-8322 8455)**
4806-0-13, CBD 2, Persiaran Flora, Cyberjaya.