

University of Cyberjaya
 Persiaran Bestari, Cyber 11,
 63000, Cyberjaya, Selangor.

LIBRARY REFERENCE UNIT

Inter-Library Loan (ILL) Request Form

BEFORE COMPLETING THE FORM, PLEASE ENSURE YOU HAVE TAKEN THE FOLLOWING ACTIONS:

Checked records of item in : WebOPAC _____ Date : _____
 : Online Database _____ Date : _____

Item(s) has been searched through WebOPAC and online database : Found
 Not Found _____

DETAILS OF REQUESTOR AND REQUESTED ITEM

NAME : _____
 MATRIC NO/STAFF : _____ MOBILE NO : _____
 EMAIL : _____ FACULTY/DEPT : _____

DETAIL(S)

TITLE : _____



AUTHOR : _____

SOURCE / URL : _____

DOI : _____

**if more space needed, please use separate sheet of paper to complete your information.*

.....

DATE *SIGNATURE*

FOR OFFICE USE ONLY

Request Status:

Information details

<input type="checkbox"/> Fulfilled	Date	:	_____
<input type="checkbox"/> Unfulfilled	Signature	:	_____
<input type="checkbox"/> Others _____	Received by	:	_____